



COLLEGE OF FINE ARTS



# Student Teacher Orientation 1/30/2019

Dr. Karin Nolan

# Introductions

- Who am I?
- Who are you?
  - Name
  - Major Area
  - What is your ideal student teaching placement?

# Contact Information

Dr. Karin Nolan, Director of Field Experiences

- Office: Music Bldg., Rm. 159
- Mailbox: Music Bldg, Rm. 109
- Email: [knolan@email.arizona.edu](mailto:knolan@email.arizona.edu) (best)
- Website:  
[www.cfa.arizona.edu/students/office-of-field-experiences/](http://www.cfa.arizona.edu/students/office-of-field-experiences/)



# Congratulations!

Student teaching is the most important step  
in your arts education career

# Application and Placement Process

- All application materials are due in **TWO WEEKS** to be considered for student teaching next semester
  - Feb. 13<sup>th</sup> by 3pm to my mailbox, room 109

## 3 Parts to ST Semester

1. The day-to-day teaching at your placement site
2. Office of Field Experience meetings (3 meetings within the next year)
3. Regular seminars in the evening on campus

# Your Priorities for Placement

- Communication with your major professor (Ryan Shin for art and me for music) about your specific needs and placement.
- Getting all of your materials turned in before the deadlines.

# Step 1: Fingerprinting

- You will turn in a photocopy of your card with your application packet.
- Current, accurate fingerprint clearance card in order for you to student teach.
- If your card has the wrong name, you need to order a replacement card through the [Arizona Department of Public Safety](#). This takes a couple of weeks.



# Step 2: Register for NES Test

- <http://www.aepa.nesinc.com/>

## **Assessment of Professional Knowledge: Secondary**



- 100 multiple-choice questions, 1 case study written assignment, and 1 work product written assignment
- Test is Required for Certification
- \$95, 3 hours long, & computer-based at their testing center


## Step 3: Schedule a meeting with your Advisor & Prof ASAP

- Print out your Coursework Checklist ([website](#))
  - **Bring your Coursework Checklist and printed out transcript from UAccess all these meetings:**
- Schedule a meeting with your **academic advisor** to fill out your Coursework Checklist
- Then, schedule a meeting with your **major academic professor** to complete the coursework checklist.
  - Dr. Ryan Shin(art) or me for (music)


# Step 4: Read the Standards and Sign the Contract

- Print/Fill out your Application and read all professional standards in the Student Teacher Guidebook (from website).
- Then sign the contract (last page of your application).

College of Humanities  College of Agriculture & Life Sciences  UA SCIENCE  
THE UNIVERSITY OF ARIZONA, COLLEGE OF SCIENCE

 COLLEGE OF FINE ARTS

ARIZONA'S FIRST  
College of Education  
THE UNIVERSITY OF ARIZONA

 THE UNIVERSITY OF ARIZONA SOUTH

**The University of Arizona**  
*UA TPP Professional Standards*  
*Student Contract*


I have received a copy of the UA TPP Professional Standards. I have read the standards, including the full InTASC standards and ISTE NETS-T standards available via the online links provided in the UA TPP Professional Standards document. I agree to abide by these standards, and I understand that these criteria will be used to evaluate my progress throughout the UA TPP.

I understand that if, at any time during my program, my performance raises concerns about my ability to meet the standards I may be placed on a Professional Growth Plan. Failure to successfully meet the expectations delineated in the growth plan may result in removal from the teacher preparation program and, as a result, I will not be recommended for certification.

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

 THE UNIVERSITY OF ARIZONA,

## Step 5: Perfect your Résumé

- With your application and coursework checklist, you will also submit a professional ONE-PAGE résumé on nice paper.
- **Don't staple it to anything**

## Step 6: Turn In Application Packet to Mailbox:

- your application with professional standards contract signed
- coursework checklist with NES dates
- fingerprint clearance card photocopy
- résumé

All due in **TWO WEEKS** to my **mailbox (MUS 109): February 13<sup>th</sup> by 3pm!**

Go to our website for information and all forms:

<http://cfa.arizona.edu/students/office-of-field-experience/>

**THE UNIVERSITY OF ARIZONA**  
**College of Fine Arts**

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## Office of Field Experience

The College of Fine Arts Office of Field Experiences is dedicated to professional arts educator preparation and practical student teacher placement of our music and art education students. Once all coursework is completed for the degree (BFA, BME, or MFA), our arts teacher preparation programs culminate with with a semester-long student teaching placement in the relevant content area.

If you are not currently enrolled at The University of Arizona and would like to more information or to apply online, please visit the UA Fred Fox School of Music or the School of Art.

**CONTACT INFORMATION**

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- Student Teacher Resources
- University Supervisor Resources
- Meetings, Dates, and Deadlines
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### Students

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### Office of Field Experience

**Karin Nolan** Assistant Professor, Fine Arts / Assistant Professor, Music  
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Music Bldg, Room 124  
520-621-7470  
Harvill Bldg, Room 126B  
520-626-5656

# Recap: Within two weeks, do the following...

- Get a photocopy your fingerprint card (front and back)
- Register for your NES test (Assessment of Professional Knowledge: Secondary) and sign up for a date/time this semester (if you haven't already done them)
- Meet with your academic advisor to sign the Coursework Checklist
- Meet with your major professor to fill out the Coursework Checklist
- Read standards and sign contract
- Fill out the application
- Perfect your résumé and print a nice copy
- **COMPLETE APPLICATION IS DUE ON Feb 13th!**

# Placement Process

- Recommendations come from your major professors
- When approved for placement, you receive an email with: Potential Student Teaching Assignment, Agreement Form, and additional Clearance Forms (only if placed in TUSD or Sahuarita).



## After Agreement Form arrives:

- Call your assigned potential cooperating teacher within 2 days and arrange a time as soon as possible to meet and observe him/her teach.
- Observe as many times as needed; get form signed by teacher and principal.
- Drop-off the signed Agreement Form and Student Teacher Clearance Forms by the due date listed on the Agreement Form (approx. 2 weeks after it's issued).

# Other Important Items

# GPA and Coursework

- All coursework must be completed this semester
  - For fall student teachers, you are allowed to take Pre-session and Summer I.
  - For spring student teachers, all coursework must be completed in the fall semester (no winter session)
- GPA Minimum Requirements:
  - Music: 3.0 major, 3.0 cumulative
  - Art: 3.0 major, 2.5 cumulative
- Note: all major coursework must be passed with a C or better.

# AZ/US Constitution

- AEPA Exam (\$90, 2 ½ hours, 100 multiple choice questions)

Or

- Take the class and **get it transferred to the UA transcripts**

# Finances

- Start planning now for finances during your student teaching semester
- Expectation is Student Teaching is your ONLY “job” next semester

# Dates to Add to Calendar

- **2/13/19** by 3 PM: Drop Off Completed Student Teacher Application Packets to mailbox.
- **5/2/19** from 2-4 PM for Professional Development Conference, Part I, room 137.
- **8/14/19** from 3:00-5:30 PM for Professional Development Conference, Part II, room 137
- **11/6/19** from 1-4pm for Career Advisement Session, room 114A