Arts Education Student Teaching Application Information

Priority #1: Obtain Fingerprint Clearance

One requirement for teacher certification in Arizona is fingerprint clearance; therefore, applicants to the student teaching program must receive fingerprint clearance before the student teaching semester. If any student is unable to provide the College of Fine Arts with evidence of fingerprint clearance before the date student teaching begins, clearance for student teaching will be revoked.

The Application Process

1) **Student Teaching Application**
   Complete both sides of the “Application for Student Teaching.”

2) **Coursework Checklist**
   Applicant needs to schedule an appointment with the academic advisor who will complete the Coursework Checklist with the student. Then, the student needs to make an appointment with the major professor to finish and verify information on form.

3) **Résumé**
   Attach a hard copy of your résumé printed on nice paper with this Application packet (please do not staple your résumé). Please remember that this is an important document that will be viewed by professionals in the College of Fine Arts, school principals, and your cooperating teachers. Professionalism, grammar, format, and accuracy are important.

4) **Teacher Preparation Program Professional Standards Contract**
   Read these standards from the Student Teacher Guidebook (www.cfa.arizona.edu/office-of-field-experience) and sign the contract found in this document to verify you have read it and agree to abide by the standards for student teaching.

5) **Submit entire Application Packet by the Due Date**
   Submit your application, signed professional standards contract, signed coursework checklist, copy of fingerprint clearance card, and résumé to Dr. Nolan’s mailbox (MUS109). Your application will not be considered for review if any required information is not completed or if you have not brought your paperwork to the CFA Office of Field Experiences by the due date announced during orientation and listed on CFA Office of Field Experiences website.
Office of Field Experiences

Application for Student Teaching

Identification:
Last Name: ________________________ First Name:__________________ Middle Initial: ___
University E-mail (write very clearly): _____________________________________________
Permanent (non-UA) E-mail (write clearly): _______________________________________

Admission:
Desired Term to Student Teach (circle one): SPRING or FALL Year: ____________
Student Major: _________________________________________________________________
Student ID Number: ________________________ UA Net ID: __________________________

Current Address:
Street Address: ________________________________________________________________
City: _____________________ State: _____ Zip: _________ Phone: _____________________

Permanent Address: Same as Current Address □
Street Address: ________________________________________________________________
City: _____________________ State: _____ Zip: _________ Phone: _____________________

General Background:
Gender: ________ Ethnicity: ____________________ Are you an International Student? Y N
Have you ever been convicted or pled “No Contest” for any violation of the law other than minor
traffic offenses? YES or NO If “YES” please explain below:
______________________________________________________________________________
Fingerprint Clearance:

All potential student teaching placements are contingent on eligibility and fingerprint clearance. All student teachers must have an IVP fingerprint clearance card before beginning student teaching.

Do you have a current IVP Fingerprint Clearance Card:  **YES** or  **NO**

Card Number:_______________________                        Expiration Date: _________________

If “NO” please attach a copy of your application and enter the date submitted to the Arizona Fingerprint Office: ________________

Placement Restrictions:

I understand student teachers may not be placed with former teachers or at a location where family members may be attending or employed.

I cannot student teach with: ________________________________.

name of local teacher(s)

I cannot student teach at: ________________________________.

name of local school(s)

Release of Information:

School districts frequently request student information for student teaching placements and job opportunities. This information may include: name, address, phone number, e-mail, student teaching application information, and unofficial transcripts.

☐ I authorize the Director of Student Teaching in the CFA and/or faculty member(s) in my chosen major to release information for placement and job opportunities.

☐ I do not authorize the Director of Student Teaching in the CFA and/or faculty member(s) in my chosen major to release information for placement and job opportunities.

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All of the information in this application is accurate. I understand that if any information contained in this application changes, I need to inform the College of Fine Arts Office of Field Experiences immediately.

Student Signature: ________________________________ Date: ____________________

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The University of Arizona

Teacher Preparation Program Professional Standards

The University of Arizona has a responsibility to the educational community to ensure that individuals who are recommended to the State of Arizona for teaching certification merit acceptance into the teaching profession. As a student in a University of Arizona teacher preparation program, you are expected to meet a number of professional standards, policies, and requirements.

Academic Standards
The Arizona State Board of Education has adopted the InTASC and ISTE NETS-T standards for teachers. You are required to review these standards:

- InTASC Standards (https://cfa.arizona.edu/?ddownload=3398)

All University of Arizona certification programs have aligned their curricula and assessments to these standards. Throughout your teacher preparation program, there will be a series of benchmark assignments, including the capstone experience of student teaching, to assess your progress in meeting them.

Behavior Standards
You are expected to behave professionally during the program, both as a student and a teacher, while on the UA campus, school district campuses, and related field experience events. There are three categories of behavior standards to which you must adhere:

- State of Arizona Standards:

- University of Arizona Standards:
  - Student Code of Conduct (https://public.azregents.edu/Policy%20Manual/5-308-Student%20Code%20of%20Conduct.pdf)
  - Threatening Behavior Policy (http://policy.arizona.edu/education-and-student-affairs/threatening-behavior-students)
  - Non-Discrimination and Anti-Harassment Policy (http://policy.arizona.edu/human-resources/nondiscrimination-and-anti-harassment-policy)
  - Academic Integrity Policy (http://deanofstudents.arizona.edu/policies-and-codes/code-academic-integrity)
  - Professional Expectations for UA Teacher Candidates (page 41 of https://cfa.arizona.edu/?ddownload=1363)

- School District Standards:
  - District codes of conduct for faculty and staff. (Faculty codes of conduct can be found in the faculty handbook at your assigned school(s). It is your responsibility to obtain these from your site.)

Adherence to Standards
Successful completion of the teacher preparation program is dependent upon a student’s ability to meet the academic and behavior standards. If a student’s performance raises concerns about their ability to successfully complete the program, University, or field-based professional educators in the program may initiate a Performance Concern Form. Depending on the severity of the issue, the student may be placed on a Professional Growth Plan, which identifies steps for remediation, provides support, and establishes expectations that must be met within a given timeline. Possible consequences for not meeting the expectations in the Professional Growth Plan include removal from a course or clinical placement, failing grade in a course, withdrawal from the program with the right to petition for re-admission, or dismissal from the teacher preparation program. It is important to note that severe violations of the standards may lead directly to consequences listed above in lieu of a Professional Growth Plan.

Student Teacher Agreement

- I have read the state and University standards distributed to me in this document and via the online links provided.
- I will read the school district standards before I begin my clinical placement(s).
- I agree to abide by these academic and behavior standards. I understand these criteria will be used to evaluate my progress throughout the program, and that failure to successfully meet the standards may result in removal from a course or clinical placement, failing grade in a course, withdrawal from the teacher preparation program with the right to petition for re-admission, or dismissal from the teacher preparation program.

Printed Student Teacher Name: ___________________________ Date: ______________

Student Teacher Signature: ______________________________